

Supplemental Reports/Materials for the
Presbytery of Florida
Winter Stated Meeting
Tuesday, February 23, 2021
9 a.m. CST / 10 a.m. EST
Via Zoom



CONTENTS

Reports:

From Committees:

Committee on Nominationsp. 1

Committee on Presbytery Administrationpp. 2 – 9

Zoom Users' Tips pp. i – ii

1 **Supplemental Report from the**
2 **Committee on Nominations (CN)**
3 **and Committee on Representation (CR)**

4 The Committees on Nominations and Representation recommends the following nominees:

5 Susan Byram to Committee on Mission and Outreach
6 Class of 2022
7 Elder, First Pensacola

8 Greg Seltzer to Committee on Preparation for Ministry
9 Class of 2023
10 CLP/Elder (DMin) First, Pensacola

11 Leon Corbett to Committee on Dogwood Acres
12 Class of 2022
13 Elder, Faith, Tallahassee

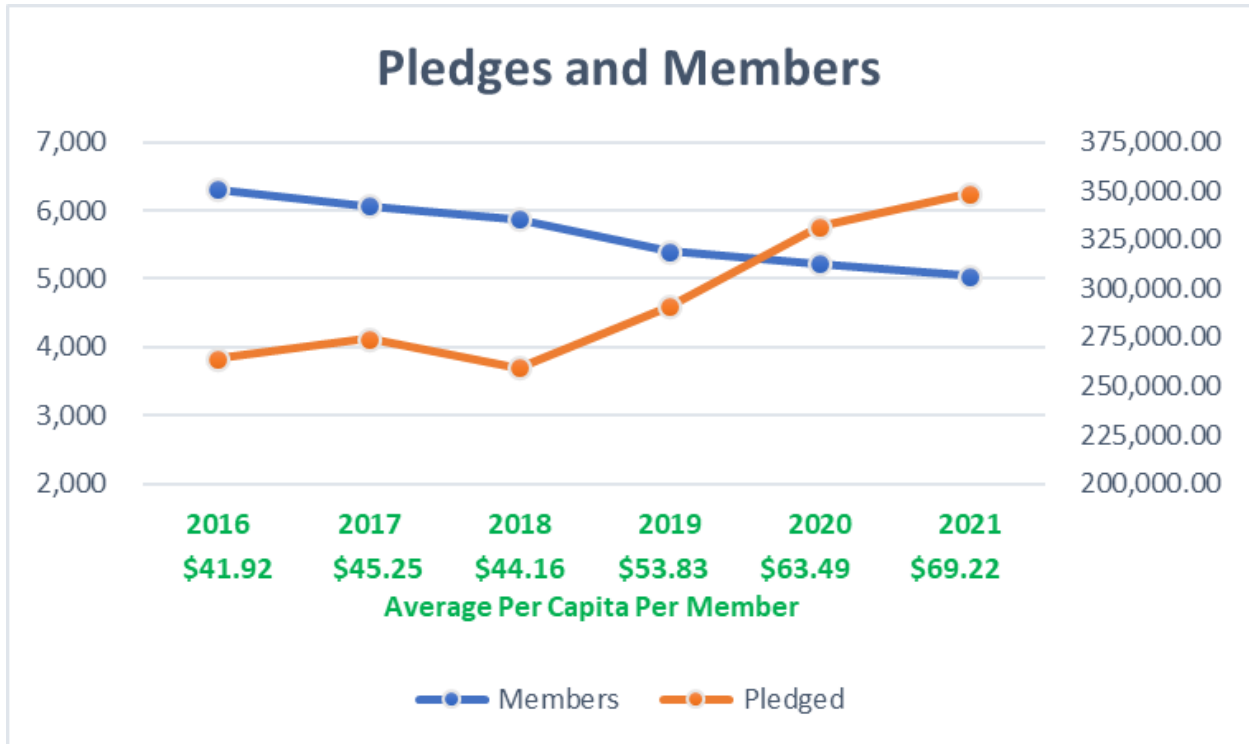
14 The Committee on Nominations is pleased to welcome Richard Kangus and Fred Pryor to our
15 committee!

16 The following committee vacancies remain:

17 Committee on Congregational Revitalization	CN Liason:Richard Kangus
18 Committee on Educational Resources	CN Liason:Sheryl Morden
19 Committee on New Congregational Dev	CN Liason:Fred Pryor
20 Committee on Ministry (2)	CN Liason:Linda Lovins

21 Respectfully submitted,
22 CN: Leslie Yandle, Richard Kangus, Sheryl Morden, Fred Pryor, Ruth Bedell, Linda Lovins
23 CR: Rev. Emily Proctor, Aracelis Fernandez, Rev. Tae Ho Cheong

Supplemental Report from the Committee on Presbytery Administration



Presbytery of Florida 2021 Shared Support Pledges/Giving

*Requested amounts based on churches' 2019 membership
(as submitted to GA in the statistical report)*

Church		# Mbrs	Requested	Pledged
Blountstown		10	\$772.00	\$540.40
Chipley, First		50	\$3,860.00	\$1,200.00
Crestview, First	##	92	\$7,102.40	\$7,542.00
DeFuniak Springs, Bethel	##	7	\$540.40	\$540.40
DeFuniak Springs, Euchee Valley	##	43	\$3,319.60	\$3,319.60
DeFuniak Springs, First	#	114	\$8,800.80	\$2,000.00
Destin, First		50	\$3,860.00	\$3,300.00
Freeport, Freeport		87	\$6,716.40	\$4,500.00
Ft. Walton Beach, First	#	115	\$8,878.00	\$5,500.00
Ft. Walton Beach-Korean, First	##	30	\$2,316.00	\$2,316.00
Gretna, Gretna	#	20	\$1,544.00	\$2,000.00
Gulf Breeze, Gulf Breeze	#	231	\$17,833.20	\$12,700.00
Havana, First	##	47	\$3,628.40	\$3,628.40
Laurel Hill, Laurel Hill	#	8	\$617.60	\$2,863.00
Lynn Haven, First	##	95	\$7,334.00	\$8,000.00
Marianna, First	#	229	\$17,678.80	\$6,000.00
Milton, First		15	\$1,158.00	\$800.00
Monticello, First	#	31	\$2,393.20	\$1,000.00
Navarre, Navarre	#	43	\$3,319.60	\$2,547.60
Panama City, Grace	##	109	\$8,414.80	\$8,414.80
Panama City Beach, Gulf Beach	##	65	\$5,018.00	\$5,234.08
Panama City, Parkway	##	80	\$6,176.00	\$7,000.00
Panama City, St. Andrews		26	\$2,007.20	\$1,000.00
Pensacola, First	#	548	\$42,305.60	\$19,219.00
Pensacola, Northminster	#	96	\$7,411.20	\$2,400.00
Pensacola, Korean		50	\$3,860.00	\$1,833.50
Pensacola, Trinity	#	533	\$41,147.60	\$32,802.00
Port St. Joe, First	##	10	\$772.00	\$772.00
Quincy, First	#	510	\$39,372.00	\$41,100.00
Red Bay, Red Bay	##	10	\$772.00	\$772.00
Sawdust, Woodland	#	24	\$1,852.80	\$2,500.00
Tallahassee, Christ	#	189	\$14,590.80	\$7,560.00
Tallahassee, Faith	##	830	\$64,076.00	\$64,076.00
Tallahassee, Fellowship	#	145	\$11,194.00	\$10,220.00
Tallahassee, First	##	315	\$24,318.00	\$57,870.98
Tallahassee, Lafayette	##	129	\$9,958.80	\$12,650.00
Tallahassee, Trinity United	##	35	\$2,702.00	\$2,702.00
Wewahitchka, First	##	7	\$540.40	\$540.40

Updated 1/27/2021

5028 \$388,161.60 \$348,964.16

Pledge Based on Prior Year

Estimated Pledge

2021 Pledge Greater Per Capita Pledge in 2020

2021 Pledge Greater than Requested

2021 Pledge Full Requested

PRESBYTERIAN CHURCH (U.S.A.)
 PASTORAL CALL
 (For a Minister of Word and Sacrament)

The Presbytery of Florida (315-221) being well satisfied with your qualification for ministry and confident that we have been led to you by the Holy Spirit as one whose service will be profitable to the spiritual interests of our Presbytery and fruitful for the Kingdom of our Lord, earnestly and solemnly calls you,

Roy A. Martin, Jr.

(Name)

to undertake the office of General Presbyter of the Presbytery of Florida, beginning January 1, 2021

(Date)

promising you in the discharge of your duty all proper support, encouragement, and allegiance in the Lord. That you may be free to devote full-time to ministry among us, we promise and obligate ourselves to pay the following:

A. Personal Compensation

1. Cash Salary	<u>\$55,795.00</u>	
2. Housing Allowance*	<u>\$13,400.00</u>	
OR		
Manse Rental Value**		
3. Utilities	<u>\$ 4,750.00</u>	
4. Other <u>IRA</u>	<u>\$ 1,000.00</u>	(Does not count in figuring SECA)
5. Total Effective Salary	<u>\$74,945.00</u>	

B. Additional Required Benefits

6. Major Medical (27%)	<u>\$20,235.00</u>
7. Pension and D&D (10%)	<u>\$ 7,495.00</u>
8. Self-Employment (7.65%)***	<u>\$ 5,657.00</u>
9. Dental	<u>\$ 0.00</u>
10. Total Required Benefits	<u>\$33,387.00</u>

C. Professional Reimbursement

11. Automobile Expense	<u>\$ 2,500.00</u>
12. Continuing Ed/Books	<u>\$ 500.00</u>
13. Other Professional Reimbursement	<u>\$ 2,000.00</u>
14. Total Professional Reimbursement	<u>\$ 5,000.00</u>

Total Amount (add lines 5, 9, 13) \$113,332.00

We further promise and obligate ourselves to review with you annually the adequacy of this compensation. In addition, we promise to provide:

Additional Provisions:

- Vacation (4 weeks minimum)
- Study Leave (2 weeks minimum)

(cont.)

In testimony whereof I have subscribed my name this _____ day of _____ 20__

Stated Clerk or Authorized Signer

Having heard the call of God to serve our Lord through the voice and vote the Presbytery of Florida, and having duly negotiated the above Terms of Call, I hereby accept the call as General Presbyter of the Presbytery of Florida, beginning _____.

(Date)

Minister of Word and Sacrament

Date

- * *May be divided between items 2, 3.*
- ** *The Manse Rental Value amount must be at least 30% of the total of Cash Salary, Utilities, and Other Compensation (furnishings, deferred income, etc.) for Pastors residing in employer-provided housing.*
- *** *Social Security allowance up to 7.65% of effective salary is not considered a part of the effective salary when figuring Board of Pension dues.*

Proposed Presbytery of Florida Budget for 2021			
	January Proposed 2021	Adjustments	February Proposed 2021
RECEIPTS:			
Shared Support	343,000	5,964	348,964
Lease Income			0
Amounts From Reserves Pending Shared Support	65,147	(18,373)	46,774
Other Income	1,000		1,000
Building Our Presbytery	25,000		25,000
Revenue from Dogwood Acres	32,213		32,213
TOTAL RECEIPTS	466,360	(12,409)	453,951
DISBURSEMENTS:			
PER CAPITA :			
Per Capita - General Assembly	45,250		45,250
Per Capita - Synod	7,559		7,559
TOTAL PER CAPITA	52,809	-	52,809
COMMITTEE ON CONGREGATIONAL REVITALIZATION (CCR):			
Committee Expense	500		500
Outside Consultants	600		600
TOTAL CCR:	1,100	-	1,100
COMMITTEE ON DOGWOOD ACRES (CDA):			
Mission Support	90,000		90,000
TOTAL CDA:	90,000	-	90,000
COMMITTEE ON EDUCATIONAL RESOURCES (CER):			
Committee Expense	100		100
Campus Ministry (Ukirk Tallahassee)	14,000		14,000
Leadership Development	100		100
Youth Triennium	1,000		1,000
Evangelism/Spiritual Formation	1,000		1,000
DiscipleFest	3,000		3,000
TOTAL CER:	19,200	-	19,200

COMMITTEE ON MISSION AND OUTREACH (CMO):			
Committee Expense	100		100
GA Unified	5,039		5,039
Synod Unified	5,039		5,039
Mission Development	1,000		1,000
Disaster Relief	1,000		1,000
FLAPDAN Membership Dues	1,250		1,250
Contingency Mission Fund	500		500
TOTAL CMO:	13,928	-	13,928
COMMITTEE ON NEW CONGREGATIONAL DEVELOPMENT (CNCD):			
Committee Expense	100		100
TOTAL CNCD:	100	-	100
COMMITTEE ON NOMINATIONS (CN):			
Committee Expense	100		100
TOTAL CN:	100	-	100
COMMITTEE ON MINISTRY (COM):			
Committee Expense	750		750
Counseling Fund	500		500
New Account - CLP Support	500		500
Holy Cow Consultants Participation	1,200		1,200
TOTAL COM	2,950	-	2,950
COMMITTEE ON PRESBYTERY ADMINISTRATION (CPA):			
Property			
Equipment Fund	1,000		1,000
Equipment Service	300		300
Postage	600		600
Office Telephone	3,000		3,000
Property Maintenance	2,200		2,200
Supplies & Expenses	2,200		2,200
Copier Lease	5,000		5,000
Rent To DWA	9,000		9,000
Insurance & Bonding	25,600		25,600
Property Taxes	2,400		2,400
Other Expenses			
Committee Expense	200		200
Stewardship Education	300		300
Presbytery Contingency Expenses	200		200
Memorials/Flowers	200		200
Bank Service Charges	420		420

Publications/Resources	200		200
Accounting Contractual Services	5,800		5,800
Financial Records Review	5,000		5,000
Staff			
General Presbyter Salary	56,274	(479)	55,795
GP IRA	1,000		1,000
GP Housing	11,400	2,000	13,400
GP Utilities	2,750	2,000	4,750
GP Mileage Reimbursement	5,000	(2,500)	2,500
GP Continuing Ed and Books	500		500
GP Other Travel & Business Expense	10,000	(8,000)	2,000
GP BOP	26,427	1,303	27,730
GP SECA	5,387	269	5,657
<i>Subtotal General Presbyter</i>	118,738	(5,407)	113,331
Administrator's Salary	34,180	1,709	35,889
Administrator's Annuity	720		720
Administrator's Medical Insurance	9,250		9,250
Administrator's Travel	4,600	(600)	4,000
Administrator's Continuing Ed	1,000		1,000
<i>Subtotal Administrator</i>	49,750	1,109	50,859
Treasurer Salary	12,334	617	12,951
Treasurer Mileage	1,500	(1,500)	0
<i>Subtotal Treasurer</i>	13,834	(883)	12,951
Stated Clerk Salary	13,030	1,785	14,815
Stated Clerk Travel	2,000	(1,000)	1,000
<i>Subtotal Stated Clerk</i>	15,030	785	15,815
Recording Clerk	1,442	72	1,514
Staff Payroll Taxes	3,558	315	3,873
Salary Adjustments (Prop 5% increase)	8,400	(8,400)	0
Workers Compensation Insurance	8,600		8,600
TOTAL CPA:	282,973	(12,409)	270,564
COMMITTEE ON PREPARATION FOR MINISTRY (CPM):			
Committee Expense	200		200
Annual Consultation with Candidates	100		100
Candidates' Aid	300		300
Conferences/Continuing Ed	100		100
TOTAL CPM:	700	-	700
COMMITTEE ON REPRESENTATION (CR):			
Committee Expense	100		100
TOTAL CR	100	-	100

COORDINATING AND PLANNING COMMISSION (CPC):			
Committee Expense	500		500
Presbytery Meeting Expense	1,000		1,000
Moderator Training	800		800
TOTAL CPC:	2,300	-	2,300
PERMANENT JUDICIAL COMMISSION (PJC):			
Committee Expense	100		100
TOTAL PJC:	100	-	100
TOTAL PRESBYTERY EXPENSES:	466,360	(12,409)	453,951
BALANCED BUDGET	0	(0)	0

Tips for using Zoom – Presbytery of Florida February 23, 2021

Participating with your computer, tablet or smartphone...

Things to plan ahead of time:

- Have a working camera (Most laptop computers have one above the screen. Separate webcams that plug into your desktop computer in a USB port are affordable and widely available).
- Have working speakers or headphones. (Many people find that headsets/headphones work better, if available, as there can be an echo, depending on microphone placement.)
- Have a working microphone. (Again, this is built into most laptops and webcams, and also into many headsets/headphones.)
- Download the Zoom app, if you don't already have it, or check to ensure you have the most current version, at <https://zoom.us/download>. You also will be given the chance to download the app automatically, if needed, when you click a link for any Zoom meeting. If you've already done it, your computer will invite you switch to that app, which you should do.
- Find and download meeting materials at www.presbyteryofflorida.com.

Participating in a Zoom meeting:

- You must register in advance to receive a link to join the Presbytery meeting. Register for the February 23, 2021, meeting at <https://us02web.zoom.us/meeting/register/tZEgcO2hqzooEtALGYmsgWJkVPlfw29fFou>. **Be sure to enter the email address where you wish to receive the meeting link.** After registering, you will receive a confirmation email which includes helpful information, as well as the meeting link near the bottom. You also will receive a similar email message the day before the meeting.
- For presbytery meetings, sign in with your full name and name of church (including city, if your church is a "First"). Do not use your first name only, nor a nickname. This can be done before you click the button to join the meeting in the same dialog box as the meeting ID number, or you can change your own name with the meeting controls or by clicking on your name appearing with your onscreen image in the meeting.
- *The following apply primarily to PC/Mac users, but the same features are generally available in the tablet and smartphone apps – they may just be in different places.*
- Your view (You might need to move your cursor across your screen to make menus visible)
 - The button to toggle between "Speaker View" or "Gallery View" is in the upper right.
 - "Speaker View" will highlight the person currently speaking. This is recommended once the meeting is underway.
 - "Gallery View" which will show you all the people on the call.
 - Most other controls are along the bottom of the window/screen.
 - You can expand to "full screen" or confine these controls to a window.
- Mute/Unmute
 - You may mute/unmute using the button with a little microphone logo. At your computer, you can unmute by holding down the space bar, and will be muted again when you release it. *Tip: In a meeting of more than a few people, please remain muted at all times unless you are speaking.*
 - *For presbytery meetings, all participants should remain muted unless called upon to be recognized.*

- Video
 - You may stop/start your own camera with the button with a camera icon. *Tip: Keep the camera on while participating, but if you need to step away for a moment, turn off your camera temporarily.*
- Participants Panel (located at bottom of Zoom window)
 - This gives you a list of all participants. It is also where important features are located:
 - Raise Hand (to get the host’s attention, ask a question, make a motion, etc.)
 - You also might use other reaction buttons (yes, no, applause, thumbs-up)
 - This list appears at the right of your window. If you are in “full screen” mode, it appears in its own separate window (useful if you have multiple monitors available).
- Chat (located at bottom of Zoom window)
 - This allows you to send and read messages to everyone or to one other person in the meeting. (This can be distracting and should be sparingly used. Be careful about unintentionally sending your messages to everyone.)
 - If invited by the moderator, chat is a good way to ask a question or provide an answer without interrupting the flow of the meeting.
 - During presbytery meetings, links to videos and files for the meeting might be shared in chat. You will be directed to view these in a separate browser window. It is helpful to have more than one device screen available or to at least have a browser open for viewing these.
 - Do not use chat to speak out of turn regarding the business at hand. This violates Robert’s Rules of Order.
- Sharing screen
 - The host or others can share a document or video with everyone. This will make the pictures of meeting participants smaller and allow the focus to be on the document.
- Voting
 - Presbytery meeting voting will be conducted by moderator-guided polling. Results will be shared after polling concludes.

More info and training:

Join a Zoom test meeting to practice or to check your audio/video equipment or settings:

<https://support.zoom.us/hc/en-us/articles/115002262083-Joining-a-test-meeting>

More info for participants on user controls, system setup, etc.:

https://www.goucher.edu/learn/graduate-programs/distance-learning-resources/documents/student_documents/HowtoParticipateInAZoomMeeting.pdf